

# Emergency Awareness Trainer

## Recruitment Pack

*Join our lifesaving team*

WILTSHIRE  
+BATH AIR  
**AMBULANCE**  
*Going above + beyond*



# Welcome

**It is my pleasure to extend a warm welcome to you as you consider joining our Wiltshire and Bath Air Ambulance Charity family.**

The team who work with us here at the Charity are our most important asset.

Upon joining us, you will become part of a dynamic, fast-growing organisation which is committed to being a safe and effective clinical care provider.

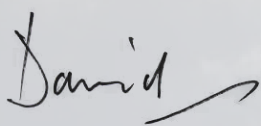
People are at the centre of everything we do; we aspire to be values driven and work together in an open and honest culture.

We believe every employee plays a part in saving lives, no matter what their role in the organisation. We are one team with one goal.

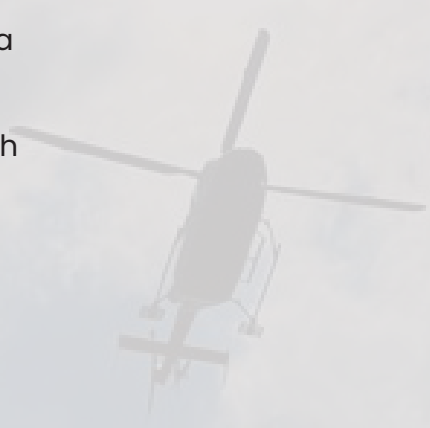
We treat everyone with dignity, value their contributions and help one another succeed.

We very much consider ourselves a family, and we hope that anyone who chooses to join us will feel as privileged as we do to work for such an amazing Charity.

We have plans in place for a very exciting future and we would love you to join us on our journey!



David Philpott  
Chief Executive



**Our mission is to provide rapid pre-hospital critical care and save lives.**



**We do this by raising sufficient funds to finance an air ambulance service in Wiltshire and Bath.**

**All our activities across the organisation are informed by our Mission, Vision, Values and Culture.**

# OUR IMPACT



## STUART FROM WESTBURY'S STORY

**"They saved my life."**

But it's not just my life they saved. It meant I could get married and we have our two beautiful daughters.

After collapsing at home in Westbury, they flew me to Southmead Hospital within 11 minutes. If we'd gone by road it would have taken over an hour to get there and it's unlikely I'd be telling you this story now.

## WESTEK, MELKSHAM

**"Choosing Wiltshire and Bath Air Ambulance Charity as our Charity of the Year has provided a focus for our fundraising and community work. Besides making a difference to such a vital local Charity, our fundraising activities are great for fostering teamwork and having fun."**

Wendy Dorkin, Westek – HR Manager



## IAN BEST – VOLUNTEER

**"For anyone who is considering volunteering, don't just think about it, get on and do it! What else could you do that will give you so much fun, take you places you may not go to otherwise and do your bit to keep the critical service flying, all at the same time?"**

Ian Best, Volunteer since 2013



# JOB DESCRIPTION

**POST:** Emergency Awareness Trainer

**BASED:** At our state of the art airbase in Outmarsh, Semington, BA14 6JX, with extensive travel around Wiltshire and Bath

**REPORTS TO:** Emergency Awareness Training Manager

**SALARY:** £35,000–£40,000 FTE per annum, with a generous pension contribution and holiday allowance

**HOURS:** Full or part time (subject to discussion)

## SUMMARY:

**We are Wiltshire and Bath Air Ambulance Charity. We provide critical medical care by land and air, across our communities.**

**We're here when you need us most, but in the nicest possible way, we hope you won't.**

This role will be responsible for delivering sessions in our Emergency Awareness Training programme. The programme teaches the heroes of tomorrow skills to act in an emergency.

As directed by your manager, the trainer will lead sessions on making a 999 call, recovery position, CPR, AED use, choking and bleeding control.

We see this as an essential part of our wider mission in helping to save lives across Wiltshire, Bath and surrounding areas.

The role will involve the continuing growth of our education programme offered for primary, secondary and tertiary education establishments as well as to corporate and community supporters.



# RESPONSIBILITIES:

### **Schools Teaching and Learning**

- Delivering training and education at schools in Wiltshire and Bath.
- Liaising with schools to offer the programme, working with the Front of House and Charity Support Coordinator.
- Adapting training to tailor sessions to the relevant age group.
- Adapting training for settings and individuals with Special Educational Needs and Disabilities.
- Monitoring performance against agreed KPIs.
- Evaluating and updating the agreed framework of training and education programme annually.
- Working closely with the Emergency Awareness Training Manager and other senior managers to report annually to the Board of Trustees on the programme and its effectiveness.
- Ensuring that all training aides are suitable for the training package they are delivering and are cleaned and ready for use at the next training session.
- Reporting any faulty training aides or loss of aides to the Emergency Awareness Training Manager.

### **Community Training and Events**

- Supporting the Charity's fundraising team through delivery of CPR demonstrations at Charity events.
- Working with fundraising and supporter engagement teams to promote engagement with the Charity through our education programme.

### **Corporate Training**

- Carrying out corporate training programmes to the Charity's Business Club members and corporate supporters.

### **Other Duties and Responsibilities**

- Promoting and upholding the Charity's Mission, Vision and Values in all aspects of work.
- Staying up to date on current first aid knowledge and skills.
- Share best practice with colleagues.
- Carrying out other duties identified by the manager to achieve the overall objectives of the service.
- Being willing to work additional hours when required by the Charity.
- Fulfilling agreed additional duties as are deemed necessary.

## PERSON SPECIFICATION

### Essential

- Previous experience in an education setting or as a paramedic/nurse or other medical/first aid role.
- Enhanced DBS checked.
- Enthusiasm and passion for working with young people in delivery of programme.
- A cooperative team player and able to engage with local community.
- Strong attention to detail.
- Able to work unsupervised and act on own initiative.
- Able to communicate effectively and develop good relationships with colleagues.
- Highly organised with an eye for detail.
- Strong IT skills.
- Clean driver's licence.

### Desirable

- Experience of working with young people from a range of backgrounds.
- Award in Education and Training (AET) or similar training certificate.

If you have a passion for teaching and engaging young people in lifesaving skills, and you think you have what it takes to grow our Emergency Awareness Training programme, we would love to hear from you.

### **BENEFITS:**

We offer a generous package including 25 days annual leave plus bank holidays and your birthday off, Health Cash Plan, Group Life Assurance (3 x salary, conditional upon still being employed by the Charity), Blue Light Card discounts, up to 6% employer pension contributions, ongoing development, free parking and access to electric vehicle charging at our airbase.

### **BASE:**

Primarily based at schools and venues around Wiltshire and Bath to deliver training, reporting as required at our state-of-the-art airbase in Outmarsh, Semington, BA14 6JX, where our Charity team and crew work alongside each other.

### **TRAVEL:**

Being able to drive and having use of your own car is essential given the location of the airbase and lack of public transport options.

### **FACILITIES:**

You will be supplied with equipment relevant to your role.

*This job description is subject to review and alteration in light of future change or developments.*

## **HOW TO APPLY**

To apply please send us a copy of your CV and a covering letter of no more than two pages including outlining your preferred working hours to:  
[kellie.chandler@wbairambulance.org.uk](mailto:kellie.chandler@wbairambulance.org.uk).

For further information about our Charity, please visit our website  
[wiltshirebathairambulance.org.uk/careers](http://wiltshirebathairambulance.org.uk/careers).

## **CLOSING DATE**

Midday Sunday 27 April, with interviews taking place on Thursday 8 May.